



Ministry of Federal Affairs and General Administration (MoFAGA)
Provincial and Local Governance Support Programme (PLGSP)

**6th Technical Assistance Sub-Committee (TASC)
Meeting Minute, 26 May 2022**

Chaired by Joint Secretary Dr. Gopi Krishna Khanal

1. Decisions:

1. Progress reports comprising TA progress January-April 2022, UNDP's financial contribution, TA audit finding, January-December 2021 were welcomed and noted
2. The Revised TA AWP, January-December 2022 was noted for presentation at NEC
3. The MTR Recommendations, implications & stakeholder engagement related to TA was noted
4. The PLGSP Staff Retention Action Plan was welcomed and noted
5. The proposals for hand over/auction/scrap or disposal of redundant vehicles were accepted
6. A presentation on the EU-funded Support for Inclusive Federalism (EU-SIF) project was welcomed and noted
7. TASC requested that Terms of Reference for the independent assessments of IPF Proposals and PCGG Renovations be developed and agreed

Annex-1 Discussion and suggestions from the participants

1. Reflection on the 5th TASC meeting's decisions and actions

NPM, Chiranjivi Timsina, updated progress against the last TASC decisions and actions, all of which were complete.

2. Progress update on TA

TASC noted presentations on the progress update of TA January-April 2022. UNDP's contribution and expenditure as of 30 April 2022 is USD 0.27 million (presentation is at Annex-2).

3. Revised TA AWP, January-December 2022 (interim, subject to implementation of MTR Recommendations).

NPM Chiranjivi Timsina presented revised TA annual work plan for the period of January-December 2022. TASC approved the revised TA annual work plan 2022 with of USD 3.14 millions annual budget.

4. MTR recommendations, implications & stakeholder engagement

TASC meeting discussed PLGSP's MTR recommendations and requested PLGSP to develop stakeholder engagement process in light of MTR recommendations.

5. Briefing on staff retention action plan

NPM, Chiranjivi Timsina presented the PLGSP TA staff retention and action plan prepared by PLGSP in consultation with UNDP. This was accepted by TASC.

6. Hand over/auction/scrap of old vehicles

NPM, Chiranjivi Timsina briefed participants on the status of twenty (20) old vehicles which are under PLGSP. TASC suggested UNDP to transfer three (3) vehicles to MoFAGA and undertake handover/auction/scrap or disposal of the remaining fourteen (14) vehicles to other programmes.

7. AOB

On behalf of UNDP, Tek Tamata, Portfolio Manager and Pragya Bashyal, Governance Analyst briefed participation about the EU-SIF as a complimentary project of PLGSP which will be implemented in Karnali Province. Furthermore, it was shared that the inception workshop had already been held with the stakeholders in this province.

8. Suggestions and Remarks from TASC Participants

DPs appreciated the MTR of PLGSP and expressed interest to see how the MTR recommendations are going to be implemented. Foreign, Commonwealth and Development Office (FCDO) mentioned that government staffing at the local level is crucial for the implementation of federalism and suggested PLGSP make the process more interactive and participatory.

Norway pointed out that the TA has to use its flexibility to communicate with and engage other ministries & agencies to provide policy support they need. Also suggested documenting the changes in capacity development activities post GESI training held last year, noting UNTA to provide quality assurance across the Programme.

FCDO said that TA's revamp is one of the MTR recommendations that UNDP needs to think through to make it more effective. IPF functioning needs to be closely looked at in the initial phase to track progress and steer the programme as per the provisions and spirit of the guideline in particular the "innovative" element of partnership.

UNDP informed that of the USD 3.14 million budget for 2022, USD1.8 million is balance for the remaining period, USD 1 million will be needed on rough estimate. The MTR recommendations have to be owned by MoFAGA. Provincial and local governments are aware of the MTR, and report to be shared with them. PLGSP could start with the recommendation that all agree to take forward. The role of HR is critical, especially on how the TA staff particularly the women in provinces are working and the environment they are getting for work. On the two recent requests, namely, PCGG renovation assessment and review/assessment of IPF proposals, UNDP stands ready to step in at MoFAGA's formal request where our input is seen as necessary. The implications of IPF review for federalisation were noted as agreements on most of the proposals have been signed between IPF applicant LGs and the Office of the Chief Minister and Council of Minister in the provinces.

Annex-2: List of hand over/auction/scrap or disposal vehicles

Annex-3: List of attendees/representatives

Date: 26 May 2022

S.N	Name	Designation	Organization	Contact #
1	Dr. Gopi K. Khanal	Joint Secretary/National programme Director	MoFAGA/PLGSP	9851108064
2	Mr. Chiranjivi Timsina	Under Secretary/National Programme Manager	MoFAGA/PLGSP	9851177955
3	Cynthia Rowe	Head of Governance Political Service	FCDO/British Embassy	9823044438
4	Mr. Egbert Pos	Governance Advisor and Deputy Team Leader for GPST	FCDO/British Embassy	9801058648

5	Mr. Madhu Bishwakarma	Governance Advisor	FCDO/British Embassy	9801912201
6	Mr. Raj Kumar Dhungana	Governance Advisor	Royal Norwegian Embassy	9801157771
7	Mr. Dagny Mjøs	Minister Counsellor/ Head of Development Cooperation	Royal Norwegian Embassy	9802022414
8	Mr. Odile Humbolt	Programme Manager - Governance	European Union	9801097702
9	Ms. Shradha Rayamajhi	National Programme Officer	Embassy of Switzerland, SDC	9851183920
10	Ms. Ayshanie Labe	Resident Representative	UNDP	
11	Mr. Bernardo Cocco	Deputy Resident Representative	UNDP	9801000774
12	Mr. Tek Tamata	Portfolio Manager	UNDP	9851047095
13	Mr. Bal Ram Paudel	Operations Manager	UNDP	9851072065
14	Mr. Ian Macdougall	Federal Governance Specialist & Development Partner Co-Coordinator	UNDP	9851014445
15	Mr. Binda Magar	Policy Advisor (Governance) & ARR	UNDP	9851137646
16	Mr. Pushpa Tuladhar	Portfolio Associate	UNDP	9851241253
17	Ms. Pragya Bashyal	Governance Analyst	UNDP- EUSIF	9851131962
18	Mr. Krishna Pd. Bhattarai	Lead Officer: Programme Coordination and Quality Assurance in support of TA engagement	UNDP	9851170710
19	Mr. Hari Prasad Guragain	Administrative Officer	PLGSP	9852670134

20	Mr. Sudarshan Poudel	Account Officer	PLGSP	9851146981
21	Mr. Chandrakanta Sharma Paudel	C&M Specialist	PLGSP	9841020264
22	Mr. Baburam Shrestha	PFM Specialist	PLGSP	9851192992
23	Ms. Dixita Silwal	HR Specialist	PLGSP	9851070720
24	Ms. Kirti thapa	GESI Specialist	PLGSP	9841209951
25	Mr. Nagesh Badu	IT & e-Gov Specialist	PLGSP	9851176088
26	Mr. Surendra Bhandari	Admin & Finance Officer	PLGSP	9849285207
27	Ms. Sakun Shrestha	Programme Associate	PLGSP	9849516683
28	Ms. Ranju K.C.	Computer Operator	PLGSP	9841515731