



## Government of Nepal

Ministry of Federal Affairs and General Administration

Provincial and Local Governance Support Programme

5<sup>th</sup> Technical Assistance Sub-Committee Meeting

December 16, 2021

**Aide Memoire****1. Introduction**

The 5<sup>th</sup> meeting of the Technical Assistance Sub-Committee (TASC) of the Provincial and Local Governance Support Programme (PLGSP) was held under the chair of Mr. Gopi Krishna Khanal, Joint Secretary, Ministry of Federal Affairs and General Administration (MoFAGA) on 16<sup>th</sup> December 2021. The main purpose of the meeting was to receive updates on the implementation status of PLGSP Technical Assistance (TA) and to discuss and approve the revised TA Annual Work Plan 2021. The meeting was participated by the representatives of the Joint Financing Agreement (JFA) Development Partners (DPs), UNDP and PLGSP/Programme Coordination Unit (PCU) staff members (list of the participants is given in Annex 2). The meeting was held both in person & online.

**2. Agendas of Meeting**

- 1) Review of the last TASC meeting decisions
- 2) Presentation and acceptance of progress report (January-November 2021)
- 3) Presentation and acceptance of revised 2021 TA AWP
- 4) Presentation and approval of 2022 TA AWP
- 5) Key points- staff retention independent survey
- 6) Governance & dates of future meetings
- 7) AOB –
  - 1) EU-UNDP Complementary Project updates

**3. Decisions**

The meeting concluded with the following decisions;

1. The TASC meeting took note of progress of 4<sup>th</sup> TASC meeting decisions.
2. The TASC meeting took note of TA progress made during January - November 2021.
3. The TASC meeting approved the revised 2021 TA Annual Work Plan, in line with ASIP 2021/22
4. The TASC meeting approved the revised TA AWP 2022
5. The TASC meeting took note of initial key points of staff retention independent survey findings and requested PCU to analyze the findings of the independent staff retention survey and develop a strategy for improvements to be presented at the next TASC meeting